

CIVIL AVIATION AUTHORITY OF NEPAL
AIRWORTHINESS SURVEILLANCE PROGRAMME FOR APPROVED MAINTENANCE ORGANIZATION - 2016
Airworthiness Inspection Division

As a part of State Safety Program (SSP), all approved organizations have been scheduled to be inspected by the CAA Nepal on regular basis to assess their performance as per the scope of their approval. The frequency, duration and depth of surveillance depend on the size of the organization and level of its operations. This document is reference document to the public and stakeholders to plan their activities accordingly. Civil Aviation Authority may not be issuing separate request letter for auditing the organization as this document supports the surveillance planning of the organization. The following points are to be considered for surveillance of organizations.

- a) There are altogether four Principal Airworthiness Inspector (PAI) and two Airworthiness Officers allocated for the airworthiness audit. Each organization will be visited by their respective PAI and other Airworthiness Officers.

S.No	NAME OF THE OFFICER	DESIGNATION	Color Code
1.	Mr. Prabhakar Chandra Mallik	Principal Airworthiness Inspector (PAI), Chief, AWID, FSSD	
2.	Mr. Bharat Raj Parajuli	Principal Airworthiness Inspector (PAI), Dy. Manager, AWID, FSSD	
3.	Mr. Ritesh Raj Pant	Principal Airworthiness Inspector (PAI), Dy. Manager, AWID, FSSD	
4.	Mr. Bidhan Shrestha	Principal Airworthiness Inspector (PAI), Sr. Officer, AWID, FSSD	
5.	Mr. Samrat Pradhan	Assistant Airworthiness Inspector, Sr. Officer, AWID, FSSD	NONE
6.	Mr. Ajit Kumar Mandal	Sr. Officer, AWID, FSSD	NONE

- b) Based on the availability of the group members, the group will perform the assigned safety audits. However, the group members may be changed if the group member(s) is not in a position to take up the audit.
- c) The Chief of Airworthiness will Supervise and overview the audit.

- d) Organizations are required to plan their activities in accordance with this program.
- e) There will not be separate letter issued for auditing.
- f) The organizations are required to position the responsible post holders or responsible personnel during the CAA Nepal Audit.
- g) The group will carry out audit based on the reference checklist. However, the group may follow industry recommended practices as well.
- h) The operators are required to extend the co-operations while the CAA Nepal groups are conducting the audit.
- i) CAA Nepal may prepone or postpone the audit based on the circumstances.
- j) The auditing team will issue discrepancy letter soon after the audit. The discrepancies are classified as Level 1 or Level 2 depending upon seriousness. Level 1 discrepancy has to be rectified immediately. Level 2 findings are to be rectified not later than one month period, unless and until accepted by the Chief of Airworthiness Inspection Division.
- k) Post holders/ Responsible manager / Accountable manager shall return the document with proposed date for the rectification and closure of the discrepancies.

CIVIL AVIATION AUTHORITY OF NEPAL

AIRWORTHINESS SURVEILLANCE PROGRAMME FOR APPROVED MAINTENANCE ORGANIZATION-2016

Airworthiness Inspection Division

Name of Organization: NEPAL AIRLINES												
AREA	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Facility Requirements(NCAR 145.A.25)												
Personnel Requirements (NCAR 145.A.30)												
Certifying and Support Staff (NCAR 145.A.35)												
Equipment, Tools and Material ; Acceptance of Components (NCAR 145.A.40 ; 42)												
Maintenance Data (NCAR 145.A.45)												
Production Planning (NCAR 145.A.47)												
Certification of Maintenance ; Maintenance Records (NCAR 145.A.50; 55)												
Occurrence Reporting (NCAR 145.A.60)												
Safety and Quality Policy, Maintenance Procedures and Quality System (NCAR 145.A.65)												
Maintenance Organization Exposition Review (NCAR 145.A.70)												
Continued Validity ; Review of Annual Audit Compliance (NCAR 145.A.90)												
Ramp Inspection												
Line Station Inspection (NCAR 145)												
Dangerous Goods Inspection												
En-route Cabin Inspection												
Name of Organization: YETI AIRLINES												
AREA	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Facility Requirements(NCAR 145.A.25)												
Personnel Requirements (NCAR 145.A.30)												
Certifying and Support Staff (NCAR 145.A.35)												
Equipment, Tools and Material ; Acceptance of Components (NCAR 145.A.40 ; 42)												
Maintenance Data (NCAR 145.A.45)												
Production Planning (NCAR 145.A.47)												
Certification of Maintenance ; Maintenance Records (NCAR 145.A.50; 55)												
Occurrence Reporting (NCAR 145.A.60)												
Safety and Quality Policy, Maintenance Procedures and Quality System (NCAR 145.A.65)												
Maintenance Organization Exposition Review (NCAR 145.A.70)												
Continued Validity ; Review of Annual Audit Compliance (NCAR 145.A.90)												
Ramp Inspection												
Line Station Inspection (NCAR 145)												
Dangerous Goods Inspection												
En-route Cabin Inspection												
Name of Organization: BUDDHA AIR												
AREA	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Facility Requirements(NCAR 145.A.25)												
Personnel Requirements (NCAR 145.A.30)												
Certifying and Support Staff (NCAR 145.A.35)												
Equipment, Tools and Material ; Acceptance of Components (NCAR 145.A.40 ; 42)												

Maintenance Organization Exposition Review ; Review for Continuation of Approval (NCAR 145.A.70 ; 90)												
Production Planning ; Certification of Maintenance ; Maintenance Records; Occurrence Reporting; Safety and Quality Policy, Maintenance Procedures and Quality System (NCAR 145.A.47 ; 50 ; 55 ; 60; 65); Review of Annual Audit Compliance												
Maintenance Hangar, Ramp Inspection ; Line Station Inspection, En-route Cabin Inspection												
Name of Organization: AIR DYNASTY												
AREA	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Facility; Personnel Requirements; Certifying and Support Staff ; Equipment, Tools and Material ; Acceptance of Components ; Maintenance Data Requirements (NCAR 145.A.25 ; 30 ; 35 ; 40; 42 ; 45)												
Maintenance Organization Exposition Review ; Review for Continuation of Approval (NCAR 145.A.70 ; 90)												
Production Planning ; Certification of Maintenance ; Maintenance Records; Occurrence Reporting; Safety and Quality Policy, Maintenance Procedures and Quality System (NCAR 145.A.47 ; 50 ; 55 ; 60; 65); Review of Annual Audit Compliance												
Maintenance Hangar, Ramp Inspection ; Line Station Inspection, En-route Cabin Inspection												
Name of Organization: FISHTAIL AIR												
AREA	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Facility; Personnel Requirements; Certifying and Support Staff ; Equipment, Tools and Material ; Acceptance of Components ; Maintenance Data Requirements (NCAR 145.A.25 ; 30 ; 35 ; 40; 42 ; 45)												
Maintenance Organization Exposition Review ; Review for Continuation of Approval (NCAR 145.A.70 ; 90)												
Production Planning ; Certification of Maintenance ; Maintenance Records; Occurrence Reporting; Safety and Quality Policy, Maintenance Procedures and Quality System (NCAR 145.A.47 ; 50 ; 55 ; 60; 65); Review of Annual Audit Compliance												
Maintenance Hangar, Ramp Inspection ; Line Station Inspection, En-route Cabin Inspection												
Name of Organization: MOUNTAIN HELICOPTERS												
AREA	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Facility; Personnel Requirements; Certifying and Support Staff ; Equipment, Tools and Material ; Acceptance of Components ; Maintenance Data Requirements (NCAR 145.A.25 ; 30 ; 35 ; 40; 42 ; 45)												
Maintenance Organization Exposition Review ; Review for Continuation of Approval (NCAR 145.A.70 ; 90)												
Production Planning ; Certification of Maintenance ; Maintenance Records; Occurrence Reporting; Safety and Quality Policy, Maintenance Procedures and Quality System (NCAR 145.A.47 ; 50 ; 55 ; 60; 65); Review of Annual Audit Compliance												
Maintenance Hangar, Ramp Inspection ; Line Station Inspection, En-route Cabin Inspection												
Name of Organization: SIMRIK AIR												
AREA	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec

Facility; Personnel Requirements; Certifying and Support Staff ; Equipment, Tools and Material ; Acceptance of Components ; Maintenance Data Requirements (NCAR 145.A.25 ; 30 ; 35 ; 40; 42 ; 45)													
Maintenance Organization Exposition Review ; Review for Continuation of Approval (NCAR 145.A.70 ; 90)													
Production Planning ; Certification of Maintenance ; Maintenance Records; Occurrence Reporting; Safety and Quality Policy, Maintenance Procedures and Quality System (NCAR 145.A.47 ; 50 ; 55 ; 60; 65); Review of Annual Audit Compliance													
Maintenance Hangar, Ramp Inspection ; Line Station Inspection, En-route Cabin Inspection													
Name of Organization: MANANG AIR													
AREA	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Facility; Personnel Requirements; Certifying and Support Staff ; Equipment, Tools and Material ; Acceptance of Components ; Maintenance Data Requirements (NCAR 145.A.25 ; 30 ; 35 ; 40; 42 ; 45)													
Maintenance Organization Exposition Review ; Review for Continuation of Approval (NCAR 145.A.70 ; 90)													
Production Planning ; Certification of Maintenance ; Maintenance Records; Occurrence Reporting; Safety and Quality Policy, Maintenance Procedures and Quality System (NCAR 145.A.47 ; 50 ; 55 ; 60; 65); Review of Annual Audit Compliance													
Maintenance Hangar, Ramp Inspection ; Line Station Inspection, En-route Cabin Inspection													
Name of Organization: PRABHU HELICOPTERS													
AREA	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Facility; Personnel Requirements; Certifying and Support Staff ; Equipment, Tools and Material ; Acceptance of Components ; Maintenance Data Requirements (NCAR 145.A.25 ; 30 ; 35 ; 40; 42 ; 45)													
Maintenance Organization Exposition Review ; Review for Continuation of Approval (NCAR 145.A.70 ; 90)													
Production Planning ; Certification of Maintenance ; Maintenance Records; Occurrence Reporting; Safety and Quality Policy, Maintenance Procedures and Quality System (NCAR 145.A.47 ; 50 ; 55 ; 60; 65); Review of Annual Audit Compliance													
Maintenance Hangar, Ramp Inspection ; Line Station Inspection, En-route Cabin Inspection													

Note: Audit of Himalayan Airlines will be conducted combining AOC Audit for Certification of issuance of AOC.