



CIVIL AVIATION AUTHORITY OF NEPAL AIRWORTHINESS INSPECTION DIVISION

Checklist for Route/Line Station and Ground Check

Route: -

Station:-

Name of Company: -

Place:-

I T E M		O K	N / A	F i n d i n g s
1.	<u>Route Station & Line Station</u>			
i.	Does the Company Manual define periodicity of inspection of line stations?			
ii.	Scope of maintenance in line station			
iii.	Is the Inspection periodicity followed?			
iv.	Does the company have enough space for keeping tools, stores, equipment and read documents?			
v.	Are the manuals (hard copies) updated?			
vi.	Are CDs kept with the latest version / revision?			
vii.	Is there sufficient ground handling equipment at the station?			
viii.	Are the ground handling equipment maintained periodically?			
ix.	Is the calibrated T.P. Gauge available? Check the condition			
x.	Is there a Nitrogen Trolley available at station?			
xi.	Are gauges attached to Trolley, calibrated as per approved periodicity?			
xii.	Check condition of trestles for adequacy upkeep, locking etc.			
xiii.	Are the equipment parked in the designated area and locked?			
xiv.	Check the condition of general tools.			
xv.	Has the agreement paper between two companies been followed or not?			
xvi.	Is the number of staff sufficient for the station workload?			
xvi i.	Are the AMEs and technicians trained initially and recurrent?			
xvi ii.	If the operator is using hired technicians do they get training?			
2.	<u>Ground Equipment</u>			
i.	Availability of ground support equipments against listing for the particular aircraft handling.			
ii.	Proper system for periodic maintenance/daily			

	maintenance/control of usage.			
iii.	Parking of equipment at designated area.			
iv.	Condition or equipment including cleanliness, fluid leakage, serviceability and calibration expiry date.			
v.	Availability of brakes/lights/beacon/flame arrestor /fire extinguisher for motorized equipment.			
vi.	Ground Power Unit: - Date last serviced - Date last electrical output calibrated/adjusted - Serviceability of all gauges - All functions operations - Serviceability of brakes, lights, beacon etc. - Condition of tyres, batteries, flame arresters - General condition and cleanliness			
vii.	Tow Bars: - Tow heads/couplings/locking mechanism etc. for condition			
viii.	High Pressure Air Carts & Nitrogen Trolley Proper color coding of cylinder Condition and security of pipes/flexible hose Serviceability of HP regulators/SOVs Conditions, security, test calibration validity of gauges General condition and cleanliness.			
ix.	Air Start Units: - Operational (all functions) - Condition of wheels, brakes, lights, beacons flame arrestor - General condition			
x.	Maintenance steps/ladders/stands: - Adequate by number and type - Designated parking area and returned to particular area after use - Condition of brakes and general condition			

3.	<u>On Ground Aircraft</u>			
i.	Marshalling Procedure - Trained manpower - Taxing observation - Aircraft parking - Marshalling Jacket with Pad			
4.	<u>DI / Pre-flight Inspection</u>			
i.	AMT/AME/Pilot Licence for Pre-flight			
ii.	Validity of Licence			
iii.	Coverage of License			
iv.	Check Schedule			

Signature of Airline Representative

Name:

Date:

Place:

Signature of Airworthiness Inspector

Name:

Date:

Place: